



Advisory Committee Meeting Minutes

SPONSOR / INSTITUTION NAME:	UP Health System-Marquette						
DATE, TIME, + LOCATION OF MEETING:	23 March 2023 1:00 pm Facilitated by Microsoft Teams						
CHAIR OF THE ADVISORY COMMITTEE:	Katrina Rushford						
ATTENDANCE							
Community of Interest	Name(s) – List all members. Multiple members may be listed in a single category.	Present	Agency/Organization				
Physician(s) <i>may be fulfilled by Medical Director</i>	Dr. Shawn Brown, MD	X	UPHS Marquette Emergency Medicine SEMT Program Medical Director				
Employer(s) of Graduates Representative	Bob Kirkley Curtis LeSage Robert Bower Pat Boberg Jacob Smith Jeff Green	X X X X X	Aspirus EMS UPHS EMS Rampart EMS Mercy EMS Guardian Allied Universal Security Services				
Police and Fire Services	Chase Stevens		City of Marquette Fire Department				
Public Member(s)							
UPHS Marquette Hospital Administration	Alyson Sundberg	X	Hospital Administration				
Faculty <i>ex officio, non-voting member,</i>	Gary Wadaga Janet Rozich Santina Waldron	X	Bay EMS Mercy EMS Alger County EMS				
Program Director, <i>ex officio, non-voting member</i>	Katrina Rushford	X	UP Health System Marquette School of EMT/Marquette-Alger MCA				
Guest	Chris Saynor	X	UP Health System Marquette School of EMT/Marquette-Alger MCA				
Program Graduate	Anastasia Fiebig	X	SEMT Program Graduate				
Government Official	Ed Unger		Region 8 Healthcare Coalition				
	Agenda Item	Acted	Discussion		Action Required	Lead	Goal Date
1.	Call to Order	√	Meeting called to order at 13:00.		None	K. Rushford	N/A

2.	Review and Approval of Meeting Minutes	√	N/A	Approval of Minutes	K. Rushford	N/A
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	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
3.	Paramedic Program – Student Minimum Competencies	√	<p>Discussion on Competency levels everyone asked to look at them and make suggestions on Minimums.</p> <ul style="list-style-type: none"> • Dr Brown suggested to Raise the Geriatric levels up from 9 to 15 due to amount of calls in the region • Intubation Discussion concerns on real vs simulated • Team Leads – 20 with no assistance • Advisory board and Medical director have to approve • EMT skills must be met before doing advanced. Will test early on for competency. • EJ IV Discussion. • Class start day not set yet. Will be in middle of May after State Inspection <p>Discussion and approval of:</p> <ul style="list-style-type: none"> • Flip Classroom • Textbook: AAOS Emergency Care in the Streets, 9th Addition Flipped Classroom, ISBN 9781284256840 		K. Rushford	N/A
4.	Terminal Competencies	√	<ul style="list-style-type: none"> • .This is separate from skills Testing • BLS, Pals, ACLS, PHTLS Certification is required • ABLS not required but suggested • End of program Comprehensive test covering the complete class. 		K.Rushford	

	Agenda Item	Acted	Discussion	Action Required	Lead	Goal Date
5.	Paramedic Program Enrollment	√	<ul style="list-style-type: none"> • Approximately 40 students interested in class without any advertising just word of Mouth, of which 10 Students interested in Bay EMS area. Anymore would cause instructor staffing issue. Most sites will already be full. Registration forms and scholarships already turned in. • Start date of course we are looking into May. Want to wait to set start date until after state does inspection. • All paperwork is submitted. • Katrina Will send out email this afternoon to all potential students and the stakeholders advising that we are looking into May for the start date. • All equipment and supplies are starting to arrive. 	None- Informational	K. Rushford	N/A
6.	EMT Course Progression	√	<p>39 students started down to 31. Happy with all students. Students excited to be in class. Tuesday lecture available virtual. Students are coming to in person class saying it is better to learn. Thursday are all in person practical. Discussion on Flipped class is available for EMT level next class will be new portfolio type of class.</p>	.	K. Rushford	N/A
7.	Next Advisory Meeting	√	TBD but any wishing to be alternate cohort sites are urged to attend. The advisory committee will need to meet regularly due to the need for programmatic approval on various items, so your attendance is greatly appreciated.	Attend Meetings as scheduled as often as possible.	K. Rushford	N/A

	Adjourn	√	01:39 Meeting adjourned by group consensus		K. Rushford	N/A
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Respectfully Submitted by: Katrina Rushford
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